



Risk Assessment



Service/setting	Wallands Community Primary School	Risk Assessor	SLT
Name of child/young person	Phased Partial Re-opening of School		
Date of assessment	July 2020 (from review of previous risk assessment, May 2020)	Review Date	September 2020

Identified or target behaviour	Environments	Element of risk and risk factors	Primary preventative strategies	Secondary preventative strategies	Reactive strategies (Stage 3)
Safe entrance/ exit to school site	School entrance points and outside spaces	<p>Distressed or unsafe behaviours at school due to heightened anxiety.</p> <p>Potential for increased transmission of covid19 between persons at school via direct or indirect contact with carriers.</p>	<p>Encourage people to walk or cycle to school where possible to help with Mental health. <i>Possible parental audit</i></p> <p>Highlight government advice on safe travel to parents and carers.</p> <p>Where school transport is provided ensure the transport provider is aware of any timetable changes and are adhering to government guidelines <i>(JM to contact before September)</i></p> <p>Stagger start and finish times to limit numbers of people on site at any one time <i>Need to specify times</i></p> <p>Mark drop and pick up areas including with social distancing markers <i>(painted?)</i>.</p> <p>Identify where different areas are for different classes and groups. <i>Increased visual signs around school and on gates.</i></p>	<p>Arrange visits for shortened parts of the day, with higher staff ratio to introduce the new routines</p> <p>Visuals to prepare them for their visit.</p> <p>Letter/email to families to explain new routines, <i>followed up with regular reminders</i></p> <p>Signs at strategic points to clarify/ explain new routines</p> <p><i>Regular updates to staff via email/ staff audits</i></p> <p><i>Where staff can work from home, arrangements in place to do so.</i></p>	<p>Parents contacted if concerned about unsafe behaviours.</p> <p>Gates supervised to adhere to routines</p> <p>Adults displaying unsafe behaviours asked to leave.</p> <p>Police contacted if they refuse to leave.</p>
To keep themselves and others safe from possible infection in classroom	All school classrooms	<p>The challenges of being able to maintain social distancing/ hygiene expectations during this time</p> <p>Distressed or unsafe behaviours in classroom due to heightened anxiety and not being</p>	<p>Reminders about new routines and expectations, linking to our school values, particularly Kindness.</p> <p>Minimising contact between groups <i>outside of the classroom.</i></p> <p><i>Ensure children remain in the same groups (year group bubbles)</i></p> <p>Where possible ensure that the same teachers and other staff are assigned to</p>	<p>Socially distanced, small group assemblies to reinforce expected behaviours in school, led by SLT.</p> <p>Additional cleaning resources in each classroom to clean items when necessary</p>	<p>Additional cleaning in place when needed</p> <p>Children will be removed from classrooms if they continue display unsafe behaviours after reminders.</p>



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		<p>able to mix with some friends</p> <p>Potential for increased transmission of covid19 between persons at school.</p>	<p>the same groups during the day and <i>for PPA</i></p> <p>Organisation of classrooms and other learning spaces</p> <p><i>All desks will be forward facing and ensure a safe distance from the teachers' desks.</i></p> <p>EYFS will be set out differently but still maximising safety for adults and children.</p> <p>Floor markings <i>will</i> be used as well to define transit routes or no-go spaces in classrooms.</p> <p><i>Minimise use of difficult to clean items in the classroom and ensured they are cleaned between uses.</i></p> <p><i>Each child to have their own pack of frequently used items (pens, pencils, rulers, rubber, whiteboard pen).</i></p> <p><i>Other items can be shared within classes but will be cleaned frequently.</i></p> <p>All spaces should be well ventilated using windows etc where possible.</p> <p><i>We will continue to regularly clean frequently touched surfaces throughout the day.</i></p> <p>Review of curriculum provision</p> <p><i>We will provide a broad and balanced curriculum, ensuring all activities are adapted to minimise contact with other bubbles.</i></p> <p><i>We will consider</i> which lessons or activities can take place outdoors where social distancing is easier and the risk of transmission reduced.</p> <p>Timetable outside areas for safe use.</p> <p>Higher proportion of time spent on RSHE lessons, including safeguarding and RAK <i>projects for the first term, with an emphasis on assessing and filling gaps in reading and writing and maths.</i></p> <p><i>EYFS will initially focus on the early reading, writing and maths skills.</i></p> <p>Shared resources</p>	<p>Laundry collection bags for items that need to be laundered.</p> <p>Displays of RAK / RSHE learning to reinforce messages throughout school.</p>	<p>Parents will be contacted when children display repeated unsafe behaviours.</p> <p>Provision will be reviewed if child continues to be unsafe</p>
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			<p>Limit what shared resources are required and, particularly any that are taken home. <i>Items (such as science/ Ipads) that need to be shared across bubbles will be cleaned by the class after use. If not cleaned they will be left for 48hrs (72hours for plastic) between uses.</i></p> <p>Practical lessons can go ahead only if equipment is cleaned between used and the classroom / space is cleaned between different groups using them.</p>		
To keep themselves and others safe from possible infection in play areas	Outside spaces	<p>Challenges being able to maintain social distancing/ hygiene expectations during this time Distress or unsafe behaviours in play areas due to heightened anxiety and not being able to mix with some friends</p> <p>Potential for increased transmission of covid19 between persons at school.</p>	<p>Outside spaces To be used for exercise and breaks where possible</p> <p><i>Daily mile will be in place for year groups to support fitness and mental health.</i></p> <p>Outdoor education can limit transmission and allow easier distancing between children and staff</p> <p>Outdoor equipment will only be used when it can be ensured that appropriate cleaning takes place. <i>Bubbles</i> do not use it at the same time and there is cleaning in between groups using the equipment.</p> <p>New games <i>will be</i> introduced that limit need for equipment</p> <p>Group to have identified areas for breaks to <i>minimise</i> risk of mixing <i>between bubbles</i> Staggered breaktimes for groups to ensure enough space for everyone: <i>Need to confirm times/ areas</i></p>	Cleaning stations close to equipment areas for easy access	Staff teams need to have clear routines for cleaning equipment once a group has used it.
To keep themselves and others safe from possible infection during lunchtime	Hall Dining Hall Picnic area	<p>Challenges being able to maintain social distancing/ hygiene expectations during this time Distress or unsafe behaviours in dining hall/ hall/ picnic areas due to heightened</p>	<p>Staggered lunchtimes so small groups can socially distance during lunch. <i>Need to confirm times</i> <i>Need to confirm lunch offer</i></p> <p>Lunchtime cover consistent to minimise changes of staff</p>	Packed lunch pack can be delivered to classrooms if needed.	<p>Additional cleaning in place when needed</p> <p>Children will be removed from lunch areas if they continue display unsafe behaviours after reminders.</p>



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		<p>anxiety and not being able to mix with some friends</p> <p>Potential for increased transmission of covid19 between persons at school.</p>	<p><i>Bubble to remain together for lunch and play</i></p>		<p>Parents will be contacted when children display repeated unsafe behaviours.</p> <p>Provision will be reviewed if child continues to be unsafe</p>
<p>To be able to move around the school safely</p>	<p>corridors</p>	<p>Challenges being able to maintain social distancing/ hygiene expectations during this time</p> <p>Distress or unsafe behaviours in corridors due to heightened anxiety and not being able to mix with some friends</p> <p>Potential for increased transmission of covid19 between persons at school.</p>	<p>Movement around the school</p> <p>Use the timetable for breaks to reduce movement around the school as much as possible.</p> <p><i>Assemblies to be for one year group/ via loom?</i></p> <p>Stagger start and finish times.</p> <p>Stagger break and lunch times.</p> <p>Use one-way systems where possible, consider use of one way system on stair cases or use by set groups eg. Yr6 use spiral and older keyworker children use other staircase. Oneway system for entering and leaving school site? Clearly demarcate by arrows on the floor?</p> <p>Use floor or wall markings to highlight social distancing.</p> <p>If students need to queue to get into a classroom mark out clear waiting areas with 2 metre spacing.</p> <p>Pupils will need to enter classrooms one at a time as directed by staff.</p> <p>Ensure that toilet facilities do not become crowded by limiting the numbers allowed to use at any one time.</p> <p><i>With due regard to fire safety, doors may be temporarily propped to limit touching of door handles and aid ventilation.</i></p> <p><i>Additional support with these measures e.g. the very young or those with special educational needs. High needs children to be provided with social stories to support their understanding.</i></p>	<p>Use of a spotter on spiral (midway to ensure only being used one way at a time)</p>	<p>Additional cleaning in place when needed</p> <p>Children will be removed from group if they continue display unsafe behaviours after reminders.</p> <p>Parents will be contacted when children display repeated unsafe behaviours.</p> <p>Provision will be reviewed if child continues to be unsafe</p>
<p>To use shared areas safely</p>	<p>Toilets Assembly hall</p>	<p>Challenges being able to maintain social</p>	<p>Shared spaces e.g. assembly and dining halls</p>	<p>Use of social distancing markers</p>	<p>Additional cleaning in place when needed</p>



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		<p>distancing/ hygiene expectations during this time Distress or unsafe behaviours in assembly or toilets due to heightened anxiety and not being able to mix with some friends Reduced toilet capacity in KS2</p> <p>Potential for increased transmission of covid19 between persons at school.</p>	<p><i>Use halls, dining areas and sports facilities minimising the sharing between bubbles. Areas will be cleaned by the leaving bubble.</i></p> <p>If class groups need to use the space at the same time ensure the groups do not mix and do not play sports or games together. Adequate cleaning will need to take place between groups using the shared spaces including wiping down of tables between each group. Stagger the use of staff rooms, provide additional staff rooms and offices to maintain <i>social distancing of adults.</i></p> <p>Spread out positions of staff confidential tray to ensure safe ways to access</p>		<p>Children will be removed from group if they continue display unsafe behaviours after reminders.</p> <p>Parents will be contacted when children display repeated unsafe behaviours.</p> <p>Provision will be reviewed if child continues to be unsafe</p>
To be able to access first aid provision safely	First aid room	<p>Staff and children may catch COVID-19 via direct or indirect contact with carriers by close contact for first aid or care provision. Potential for spread to other family members / persons.</p>	<p>First aid and care provision The school will maintain suitable first aid and where needed paediatric first aid cover. Social distancing and hygiene control measures must be maintained so far as is reasonably practicable when providing first aid e.g. limiting numbers in first aid rooms, cleaning the area after treatment, PPE for first aiders and thorough hand washing. PPE can include masks, gloves, aprons, goggles, or face shields. All first aid equipment will always be accessible. Children, young people, and students whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way All incidents must be recorded as per the school's normal arrangements.</p>	Additional PPE when required	
To be able to operate a safe quarantine system to reduce spread of infection	Quarantine area	<p>Staff and children may catch COVID-19 via direct or indirect contact with carriers by</p>	<p>If a child, or other staff becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home.</p>	Additional PPE	Additional cleaning in place when needed



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		close contact for first aid or care provision. Potential for spread to other family members / persons.	Office will contact home for collection. A face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. They will be removed to a quarantine area. If contact with the child/staff is necessary, then gloves, an apron and a face mask should be worn by the supervising adult. If there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. All incidents must be recorded as per the school's normal arrangements.		If they are not collected in a timely way, parents will be consulted and reminded of the new routines
To reduce the number of interactions with different staff and minimised risk of spread of infection	All school areas	More interactions leads to increased risk of spreading infection Limiting interactions with adults may lead to distress or unsafe behaviours in school due to heightened anxiety and not being able to mix with some friends/ adults	Staff will be assigned a set team <i>Different staffroom will be assigned for each team</i> Staff will be based in the same classroom wherever possible to minimise their movement and risk Staff will only work <i>with limited bubbles on any one day, to minimise risks. They will also maintain the 2m distancing when possible.</i>	Additional resouces in each classroom/ staffroom Ask staff to bring their own cups in to minimise washing up issues. All staff expected to clean their staffroom after usage Additional cleaning resources in each room.	Staff are encouraged to raise any concerns so they can be addressed asap.
Contamination of commonly used areas, including door handles, IT equipment and equipment used by multiple persons.	All school areas	Staff and children may become contaminated via indirect contact with contaminated equipment. Potential for spread to other family members / visitors	Cleaning and hygiene control Information on measures in place will be provided at reception and key entry points. All staff will be briefed weekly on expected hygiene standards. All staff instructed to actively monitor to ensure all colleagues are adhering to principles of good hygiene. Sufficient quantities of cleaning supplies and hand soap to be maintained. More frequent wipe down of high passage area door handles, including main entrance doors and commonly used doors. Ensure that bins are emptied throughout the day.	All Ipads/ equipment cleaned at the end of every day	



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			<p>Daily cleaning routines in place to provide disinfection of all handles and commonly used surfaces (after entrance, break times, lunchtime)</p> <p>IT equipment to be used by one person as a designated workstation where possible and cleaned (wiped down) pre use and at the end of the day.</p> <p>Alcohol based hand sanitiser should be considered for practical sessions where hand washing will be required before and after if sufficient facilities are not available.</p>		
Contamination of food products and packaging from supply chain or from food preparation on site.		<p>Staff and occupants infected by consumption of contaminated food packaging or food product.</p> <p>Contamination of food by catering staff failing to adhere to hygiene standards or otherwise who are infected with COVID-19.</p>	<p>Catering provision</p> <p>Confirm with catering provider that all relevant safety procedures are in place and that they are adhering to government guidelines</p> <p>Ensure that catering providers are aware of any changes to lunch times and operating practices you have made</p>	Eating areas extended to allow for social distancing	<p>Additional cleaning when needed</p> <p>Children will be removed from group if they continue display unsafe behaviours after reminders.</p> <p>Parents will be contacted when children display repeated unsafe behaviours.</p> <p>Provision will be reviewed if child continues to be unsafe</p>
Staff and pupils may be un-familiar with changes to fire safety or other emergency arrangements.		Risk of injury arising from panic due to lack of clear emergency arrangements.	<p>Emergencies</p> <p>Consider if any changes are required to emergency evacuation procedures because of any other changes made to provision in school e.g. reduced staff, fire wardens covering different areas, managing assembly areas etc.</p> <p>Full fire drill may not be appropriate but ensure all staff are familiar with any changes to arrangements. If you are sharing with other schools make sure any external staff are aware as well.</p> <p>Other emergency procedures e.g.lockdown should be reviewed as required.</p>	New emergency pathways illustrated and made clear to staff in meetings	
Potential for spread of COVID-19 between persons at school showing		Staff and other occupants may catch COVID-19 via direct or	<p>Suspected case of coronavirus in school</p> <p>If anyone becomes unwell with a new, continuous cough or a high temperature in</p>	Additional PPE and replacement of used equipment	



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<p>symptoms of coronavirus or those who are confirmed to have coronavirus</p>		<p>indirect contact with carriers. Potential for spread to other family members / persons.</p>	<p>school, they must be sent home and advised to follow government guidance. If a child is awaiting collection, they should be moved to a quarantine room where they can be isolated behind a closed door. These will be identified for staff to know. Depending on the age of the child and with appropriate adult supervision if required. PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained. If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people</p> <p>Confirmed case of coronavirus in school</p> <p>Then a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus and are encouraged to get tested in this scenario.</p> <p>There a child, young person, or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate</p>	<p>Information will be displayed in all staff areas to ensure they are aware of the guidance.</p>	
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			unless the child, young person, or staff member they live with in that group subsequently develops symptoms. There is guidance available for special schools, specialist colleges, local authorities and any other settings managing children and young people with education, health, and care plans, including those with complex needs. This covers recommendations for educational settings, working with local areas and families, on how to assess risks in supporting children and young people.		
Extended Schools and clubs		Staff and children	External providers will be made aware of additional cleaning. Parents will be informed when clubs include children from across bubbles.		

Impact of strategies implemented
Pupils and staff will attend school for periods of time which will build as they feel/ behave safely.
All will become familiar with a consistent routine again.
All will access their learning safely.
Staff and Pupils will feel safe at school and feel supported in their Mental Health and Emotional Wellbeing.

Risk Scoring for Whole school Returning



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Likelihood (L)	X	Severity (S)
Almost Impossible	1	Insignificant (minor injury, no time off)
Unlikely	2	Minor (injury and up to 7 days off)
Possible	3	Moderate (injury causing more than 7 days off)
Likely	4	Major (death or serious injury)
Almost Certain	5	Catastrophic (multiple deaths)
<div style="display: flex; justify-content: space-between;"> <div style="background-color: #90EE90; padding: 5px;">Low = 1-8</div> <div style="background-color: #FFFF00; padding: 5px;">Medium = 9-14</div> <div style="background-color: #FF0000; padding: 5px;">High = 15-25</div> </div>		

Score	Rating of risk	Action status
1-3	Low	Identify target behaviours in behaviour support plan, monitor and review monthly.
4-7	Medium	Develop and implement a risk assessment, monitor weekly and review monthly.
8-15	High	Prioritise behaviour management plan and risk assessment issues; monitor closely and review weekly.
16-20+	Critical	Requires immediate action, daily monitoring and review of the risks presented.